# Daniel Almond

(707)-492-2611 • San Luis Obispo, CA • [Personal Website]

# EDUCATION

#### California Polytechnic State University, San Luis Obispo | Graduation: June 2025

•Bachelor in Business Administration, Concentration: Real Estate Finance, Minor: Computer Science. Santa Rosa Junior College, Santa Rosa CA | Transferred: 2020-2023

•Associates in Business Administration, Economics, and Social and Behavioral Science.

### WORK EXPERIENCE

#### Summit State Bank, Customer Service Representative | December 2022 - July 2023

· Processed transactions, resolved online banking issues, and assisted with account troubleshooting.

• Learned customer tracking, Horizon XE (Software), banking laws, and interdepartmental communication while helping plan events on the Employee Activity Committee.

#### Real Estate Agent for a Private Broker (Cara Recine) | June 2020 - Present

• Conducted MLS searches and sourced leads via cold/warm calling; participated in real estate transactions(~10) including showings, negotiations, and open houses.

• Navigated Bareis MLS and other realtor software to list properties and assist clients.

#### Arthur Murray, Ballroom Dance Instructor and Studio Executive | June 2019 - Nov 2022

- Taught 6–8 private lessons daily, led group classes, trained staff, and led team meetings.
- Traveled with clients/staff for events, coordinated logistics, and developed presentation and coaching skills in high-pressure settings.

## **PROJECTS AND COURSEWORK**

#### Winner – Cal Poly Affordable Housing Real Estate Competition | April 2025

- Led the design and pitch of a 75-unit affordable housing complex in San Luis Obispo.
- Contributed to market research, site design, financial modeling, risk analysis, and more.[Link] Real Estate Investor | Santa Rosa, CA June 2021–Present
- Purchased, renovated, and rented out a \$450K single-family home using the BRRRR method.
- Oversaw subcontractors, learned zoning regulations, and worked with city departments for permits.

#### Week Of Welcome Leader | Cal Poly, CA — September 2024

- Led 35 new students through Cal Poly's Week of Welcome, coordinating daily events and logistics.
- Built leadership and communication skills while creating an environment for new students to connect **Relevant Coursework**
- Real Estate Finance, Real Estate Investment, Case Studies in Real Estate, Property Appraisal.

# LICENCES AND SKILLS

• Microsoft Excel, Microsoft Teams, Microsoft Office Google Suite, Davinci Resolve, Adobe Lightroom. Programming: Python, JavaScript, HTML/CSS.

• California Real Estate License, FAA Drone License, California Class C & M1 Driver's Licenses.